



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL

VENUE IQAC OFFICE	ACADEMIC YEAR 2021-2022	DATE 24/5/21	TIME 10.00am	Order of the Meeting 05
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Agenda-

- Affiliation
- Academic calendar
- Curriculum meeting**
- Committee meetings
- Academics
- Result analysis
- Academic performance
- Clinical posting
- Co- curricular activities
- Commemorate Days
- Faculty Development Programs
- Funded Programs
- Publications
- Accreditation
- Internal audit
- Workshops, seminar and conferences
- Suggestions from members

Any other matter with the permission of the chair



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ACTION TAKEN REPORT (APPROVED IN THE MEETING HELD ON 20th DECEMBER 2021)

VENUE IQAC OFFICE	ACADEMIC YEAR 2021-2022	TIME 10.00am	ATR of Order of the Meeting 05
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S.NO	ITEM	ACTION BY	ACTION TAKEN	REMARKS
1	The members were informed regarding the upcoming continuation of affiliation inspection and to prepare the necessary documents	All departments	Documents prepared	Completed
2	Academic calendar for academic Year to be finalized	Curriculum Committee	prepared	Completed
3	Curriculum committee meeting to be conducted by May 2020.	Curriculum Committee	conducted	Conducted on 28/5/2021
4	All committee meetings to be scheduled and updated	Committee in charges	Conducted and updated	In progress
5	The syllabus to be divided among faculty and hours to be allotted for each faculty	Head of departments	Hours allocation done	Completed
6	The master rotation plan and clinical rotation plan to be prepared	Head of departments and class coordinators	Master rotation plan and clinical rotation plan prepared	Completed
7	Sessional exams to be planned and conducted as per the regulations	Class coordinators & Exam Scrutiny Cell	Tentative timetables prepared	In progress
8	The answer scripts should be evaluated and results to be published within a week	Subject coordinators	Evaluated and result published	In progress



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MINUTES OF MEETING CURRICULUM COMMITTEE

Academic Year 2021-2022	Date June 2, 2021	Time 02:00pm
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Members present

Sl.No	Name of the Faculty	Designation	Department	Position in the Committee
1	Dr.Kavitha Mole. P.J	Principal	Obstetrics and Gynaecology	Chairman
2	Ms.Kumari Haripriya. O.B	Vice Principal	Obstetrics and Gynaecology	Secretary
3	Ms. Anusweena Thomas	Head of the Department	Psychiatry Nursing	Member
4	Mr. Abdul Nisthar T A	Head of the Department	Paediatric Nursing	Member
5	Lt.Col. Regina P F	Assistant Professor	Obstetrics and Gynaecology	Member
6	Ms. Sheeba S	Assistant Professor	Obstetrics and Gynaecology	Member
7	Mr. Aswani.B	Assistant Professor	Paediatric Nursing	Member

The curriculum committee meeting started with one minute silent prayer .

The Chairman of the curriculum committee gave a brief introduction regarding the need and objective of the committee.

Meeting agenda

- Discussion regarding previous years university results
- Updating of syllabus
- Academic Calendar
- Commencement of the academic year, Value added Courses and Add on courses
- Subject allocation and allocation of hours
- Feed back of stakeholders
- Remedial Classes
- Mentoring



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The following add on courses will be conducted

YEAR OF STUDY	TITLE	RESOURCE PERSON	DURATION
I	Transition care of wound Management	Mrs. Jincy Alias Assistant professor Medical Surgical Nursing	01/012/2021 – 06/11/2021 Forenoon and Afternoon Session
II	Advanced health assessment including mental status examination	Mr. Vishnu. R Lecturer Medical surgical Nursing	01/12/2021 – 06/12/2021 Forenoon and Afternoon Session
III	Preventive and curative pediatric nursing including Adolescence mental hygiene	Mr. Abdul Nisthar. T.A Assistant professor Child Health Nursing	01/12/2021 – 06/12/2021 Forenoon and Afternoon Session
IV	Skill development in evidence based nursing	Lt. Col. Regina. P.F Assistant professor Obstetrics and Gynaecology Nursing	01/12/2021 – 06/12/2021 Forenoon and Afternoon Session

The Stakeholder's feedback of 2020-21 collected from faculty, students, alumni, other professionals, employer and employee.

The Principal pointed the need and importance of mentoring to ensure the overall development of the students.

The Principal instructed to conduct remedial classes for slow learners to improve their academic performance.

The discussion on Course Outcomes and Program Outcomes were done for effective attainment.

The meeting adjourned with vote of thanks.

Harijaya O.B



Secretary

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Chairperson